

Professional & Experienced Head Tennis Coach

Position title	Head Coach
Reporting to	Business Founder, TENNIS PLUS
Location	Devonport, Auckland, New Zealand
Start Date	1 October, 2020

TENNIS PLUS is seeking an experienced, professional, and qualified Head Coach to lead the Coaching team at Ngataringa Tennis Club, Stanley Bay, Devonport, Auckland, NZ. You will lead a dedicated team of seven including Senior Coaches, Assistant Coaches an administrator and including regular liaison with other key stakeholders including the Business Founder, Club Members, Regional and National Tennis Organisations and the Club's Committee.

The Head Coach delivers coaching across all categories of player (individual and group) as well as training, upskilling and managing the other coaches in all areas of coaching (Tot, Mini, Junior, Student and Adult programmes) for groups and private coaching. You represent TENNIS PLUS (Business Owner, Head Coach & Administrator) interests by attending monthly General and Junior Committee meetings and through active Club & Community interaction.

The Head Coach is responsible for setting up the term coaching schedule and holiday programmes including groups (including working with the Club to formulate the Junior Interclub teams), coaches and courts; liaising directly with players and their families as required; posting to our web-pages (especially regarding weather postponements and interest posts); overseeing the Client Management and courts booking systems (including booking courts); training and supervising the coaches; running offsite programmes (e.g. at schools and local event days) and being actively involved in our own and Club's Tournaments & events. The Club also expects the Head Coach's full (unpaid) participation in its Junior Club Members Tournament held annually.

TENNIS PLUS also regularly runs tennis tours (different tour events for juniors and adult groups), often travelling overseas (and often to France & Tahiti). We also regularly host overseas players in N.Z. (often French speakers) for tennis tours and training, so the ability to travel, a proven high level of sparring partner as well as excellent written and oral French & English are fundamental requirements to this role. (NB we are planning trips for 2021 TBC as appropriate).

Ngataringa Tennis Club is a mid-sized club (220+ Minis & Juniors and 150+ adults), with a true club feeling and is an active part of the Devonport Community. Devonport is a 25 minute drive across the harbour bridge outside of peak traffic times. Verdant and located at the end of a small peninsula opposite Auckland city, it attracts a stable and affluent market. Building and maintaining relationships within the community is an essential skill and required attribute.

The role is an ongoing position traditionally offering 30+ hours weekly throughout the year including holiday programmes every school holiday and regular tours in NZ and overseas. Coach to student ratios are 1-6 for term coaching and up to 1-8 for tours and Holiday Programmes.

Position Requirements

- A passion for tennis
- Minimum of IFT 1 (or the equivalent)
- Minimum of five years on court professional Tennis Coaching, preferably in New Zealand
- At least two years as a Head Coach, preferably in the New Zealand environment
- Registered Coach with Tennis New Zealand
- Excellent English & French (must be able to demonstrate oral & written fluency in both)
- High Sparring Partner ability with at least a current S4 (or comparable level) ranking
- A demonstrable ability to deliver structured coaching lessons in an interesting & fun way
- Proven confidence in leading and coaching Mini, Junior and Adult individuals and groups
- Proven leadership of Coaches & Administrators including training as required
- Competent and efficient computer skills including updating excel spreadsheets
- Honest, reliable, utterly professional with a 'can do' attitude
- A current valid passport and the ability to travel (including during school holidays and being away from New Zealand for up to four weeks consecutively)
- Willing to abide by all TENNIS PLUS and Ngataranga Tennis Club policies, including but not limited to Health & Safety Policies and our Child Safety Policies
- Must hold valid legal status to work in NZ (do not apply if you do not hold a valid visa)
- Must be able to commence on or before 1 October, 2020 (at time of advertising if you are based overseas you are unable to enter NZ unless you are a NZ resident)
- Clean Police record (we will conduct NZ Police Reports and require a certified, recent copy of any other country's police report that applicants have lived in since 2000)

Additional preferred qualifications & experience

- Tots Tennis, Cardio Tennis & Tennis Hot Shots (or equivalent) course delivery experience
- Current First Aid Certification
- French (or a current valid International Drivers Licence) and NZ Drivers Licences
- Knowledge of and proficiency in Tennis NZ's "Clubspark" Management system
- Previous experience operating Player and Client Management software in particular Sports Logic 'InTennis" software programme
- At least three referees able to provide written & verbal references (prefer one player, one Club or Committee member and a Business Owner or Manager you've worked for)

If this sounds like you and you are a New Zealand citizen, have residency or hold a current work visa according to NZ law then please submit your application including your full Curriculum Vitae via email to Gilles at admin@tennisplus.co.nz


Please note we are unable to consider applicants without the legal right to work in NZ.



Gilles de Gouy

Business Founder, TENNIS PLUS @ Ngataranga Tennis Club

✉ admin@tennisplus.co.nz

 www.facebook.com/TennisPlusNZ and www.clubspark.kiwi/NgatarangaTennisClub