



LOVE TENNIS WEEKEND – WEATHER PLANNING

Here are some helpful guidelines to follow in the event of bad weather during Love Tennis Weekend 2020. Remember to communicate *early and clearly* if your event is cancelled so that potential visitors still have a positive experience.

Deciding

1. Make appropriate weather cancellations and notify the public by 10am on the morning of the event (e.g. if Saturday is wet, Sunday will proceed, or vice versa).
 - a. Post to the main Love Tennis Facebook EVENT page for your area
 - b. Post to your own clubs Facebook page
 - c. Email your members
2. If inclement weather is forecast both days, either the Saturday or Sunday is to PROCEED based on the best forecast.
3. In the case of extreme weather conditions over entire weekend, the club may need to postpone until following weekend.

Communicating

1. notify the public by 10am on the morning of the event
 - a. Post to the main Love Tennis Facebook EVENT page for your area
 - b. Post to your own clubs Facebook page
 - c. Email your members
2. Postponements or cancellations must be made (BY CLUBS) on the Love Tennis Weekend Facebook Event page (post your cancellation on your local event page – e.g. If your club is in Dunedin, post to the Dunedin Love Tennis Event page.

Note that the majority of clubs have accepted their Co-Host invitation on Facebook and therefore will be able to post updates to the event page regarding weather postponements/cancellations.

Planning

1. Station someone at the club (if cancelled) to be there if visitors do turn up, or at the very least, but not preferable
2. Have signage ready to put up at the club regarding postponement

Remember Havelock North Club? Their 2019 offer was so good they still had people visiting the club to sign up for membership even though activities were cancelled due to bad weather! If you have a special offer running til 4pm Sunday, it's critical that you station a few volunteers at the club, no matter what.