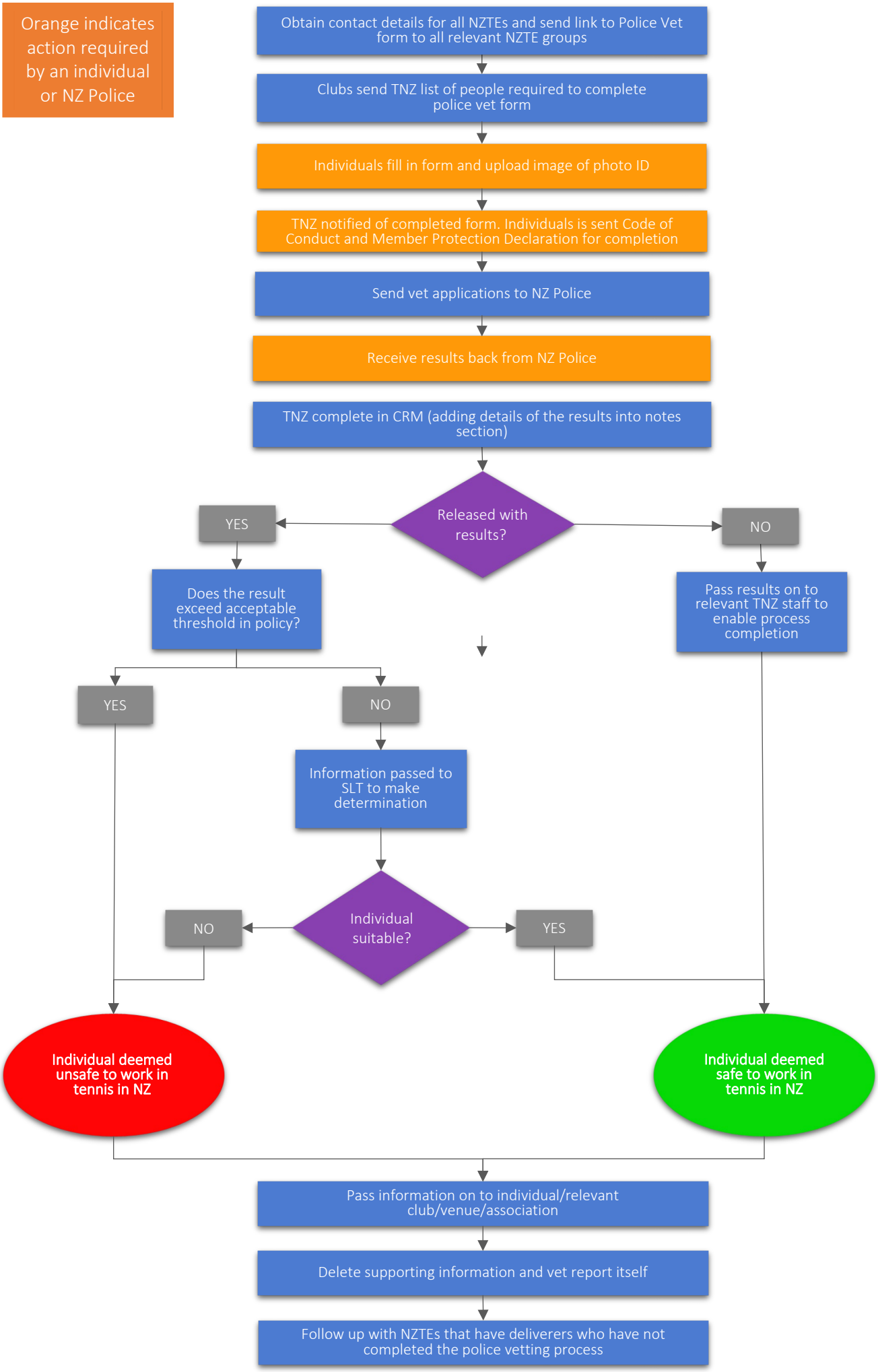
Orange indicates action required by an individual or NZ Police
Obtain contact details for all NZTEs and send link to Police Vet form to all relevant NZTE groups
Clubs send TNZ list of people required to complete police vet form
Individuals fill in form and upload image of photo ID
TNZ notified of completed form. Individuals is sent Code of Conduct and Member Protection Declaration for completion
Send vet applications to NZ Police
Receive results back from NZ Police
TNZ complete in CRM (adding details of the results into notes section)
Released with results?
YES
NO
Does the result exceed acceptable threshold in policy?
Pass results on to relevant TNZ staff to enable process completion
YES
NO
Information passed to SLT to make determination
Individual suitable?
NO
YES
Individual deemed unsafe to work in tennis in NZ
Individual deemed safe to work in tennis in NZ
Pass information on to individual/relevant club/venue/association
Delete supporting information and vet report itself
Follow up with NZTEs that have deliverers who have not completed the police vetting process