

## **BOOK A COURT Memorandum of Understanding**

### **Appendix 1**

#### **Installation Costs Overview**

##### **SECTION ONE: Standard Installation – Description and Costs**

###### **Overview**

The following quote overview has been drawn from a quote(s) received directly from Insight EDS (the installer) and is for gate access, control and installation in a typical New Zealand tennis club “a standard installation”.

The quote includes equipment and installation to;

- REPLACE one external tennis court gate with a NEW gate which will include a pin number, card or key-tag based access system
- Enable access to the clubhouse via the existing door using card or key-tag only
  - This will enable the club to allow court access to the general public (“Book A Court”) using pin pad access but allow members or those with a card or key-tag unrestricted access to the clubhouse (other than that defined by the club)
- Installation of the new gate
- Cabling up to 50m from the clubhouse

Any additional gates, access, lighting changes or any club with individual requirements may incur additional costs which would be outlined in the first scope of work provided by Insight EDS upon Tennis New Zealand approving the Club into the Book A Court programme.

*Note:*

*There may be additional monthly charges not outlined in quote. These are not limited to; Internet, Monthly Management fee's etc. Depending on a club's requirements, there may be additional one-off charges to cover the cost of key-tags, swipe cards etc.*

###### **Project Cost**

(as outlined in the scope of work)

**Project Total** *Excluding GST* \$TBC

###### **Scope of Works**

1. Setup, programming and testing of all equipment on test bench for 2 doors
2. Programming of card data provided by client in Excel
3. Installation of control equipment
4. Installation of new gate with closer and relevant access control equipment
5. Installation of strike lock and reader on club entry door, door will use free handle to get out

6. Installation of network cabling to onsite ONT or Router
7. Connection to server via pre-configured router. This is to be connected to supplied internet connection
8. System testing on site

### **Quote Breakdown**

The following is a breakdown of items from a typical quote provided by Insight EDS. These items (and additional items) can be found in the full quote which will be provided directly by the installer to the club.

Qty Item	Specifications
1	Protégé GX DIN Rail System Controller
1	12V 4A Intelligent Battery Backup Power Supply
1	Indoor (2 x 4) DIN Enclosure
1	17A/H Battery
1	IEC Lead and Socket
1	VPN Router
1	13.56MHz Card Reader with key pad with vandal resistant cover
1	13.56MHz Card Reader NO key pad with vandal resistant cover
1	Monitored Strike Lock installed
1	Security Gate - Anti tamper shroud with internal fixing points. Steel construction with HDG finish. Can-do heavy-duty powder coat on request. With Electric Lock with push button and fixed cylinder 50mm. Adjustable back set, anthracite painted with galvanized base (pricing to be confirmed). Installed.
1	Power Point Installation
1	Conduit Trunking, leads and sundries

### **Additional information**

Additional information including; Warranty, Exclusions, Extended Warranties, Payment, Security and insurances etc can be found in the full quote provided to the club by Insight EDS.

## **SECTION TWO: Guidelines and Estimates for Ongoing Costs\***

\*note, all costs are subject to change

	Venue has existing internet/broadband	Venue doesn't require internet access for public/members/staff	Venue wants internet access for public/members/staff	Venue has no mobile phone Coverage	Notes
Monthly server management fee – Insight EDS	Required \$50.00 per month	Required \$50.00 per month	Required \$50.00 per month	Required \$50.00 per month	Server Management provided by Insight EDS
3G/4G router connection and rental	N/A	Required \$35.00 per month	N/A	N/A	Provided by Insight EDS
Broadband Internet UFB	Existing cost as per venue contract	N/A	Upwards of \$85+gst per month  Secure router included with Insight EDS package	Upwards of \$85+gst per month  Secure router included with Insight EDS package	Provided by Insight EDS or existing provider or provider of venues choosing
Secure Router	Optional \$TBC	Not required	Included	Included	Provided by Insight EDS
Access fob (each)	See below	See below	See below	See below	See below
Access card (each)	\$10.50+GST	\$10.50+GST	\$10.50+GST	\$10.50+GST	Cost is estimate
Stripe booking fee	\$0.30c per transaction 2.9% of transaction total amount (this can be reduced to 2.5% if Stripe informed that the club is a registered charity)	\$0.30c per transaction 2.9% of transaction total amount (this can be reduced to 2.5% if Stripe informed that the club is a registered charity)	\$0.30c per transaction 2.9% of transaction total amount (this can be reduced to 2.5% if Stripe informed that the club is a registered charity)	\$0.30c per transaction 2.9% of transaction total amount (this can be reduced to 2.5% if Stripe informed that the club is a registered charity)	\$0.30c per transaction 2.9% of transaction total amount (this can be reduced to 2.5% if Stripe informed that the club is a registered charity)

### **Some examples of internet costs are below:**

- BIZ\* UFB 100GB (100Mbps up and down) = \$85+GST per month
- Unlimited GB for \$115+GST per month
  - Provider = 2talk
- SOHO (residential) fibre = \$75+GST per month
- ADSL/VDSL = \$65+GST per month

\*Business plan UFB rates come with support from Chorus. Chorus will repair issues with connection within a 24-hour period.

If venue does not have, or need, internet connection, then a **3G/4G router** will be required (so the gate hardware can talk to the software). Insight EDS can provide rental and connection of this router for \$35.00+GST per month.

A **secure router** is included in monthly broadband internet fee if using Insight EDS. This router can be used as the primary router or in addition to an existing network. Anyone using a 3/4G router connection will not need this.

### Issue of access Fobs /Cards

The club/venue shall pay Insight EDS directly for service charges related to key fobs.

The initial allocation of key fobs will be activated for the club at no cost.

Clubs shall provide Insight an excel spreadsheet with the names assigned to the fobs in the following format (example).

First Name	Last Name	Name (First and Last)	Facility Number	Card Number	Access Level
Joe	Blogg	Joe Blogg	10900	1232	Courts Only

### Future Remote Programming Changes (pricing subject to change)

All key fob *deactivations* will be free of charge

All key fob *activations / access amendment / name changes* will incur a cost of \$40.00+gst per 15 mins per instance

Any programming changes required to be done onsite incur our normal security rates

### Purchase of new Tags

#### Current Pricing

Access Tags @ \$10.50+gst each (for minimum order of 50 tags)

Access Tags @ \$18.50+gst each

ISO Cards (Printable) @ \$22.00+gst

### Emergency Call-Outs

Emergency technician: 0800-464-674

Afterhours and weekends (including non-stat days): Standard callout rates apply - \$315 plus gst

Public holidays: Double the standard call out rate - \$630 plus gst